

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 915th
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
Thursday, January 21, 2021, AT THE DISTRICT OFFICE – 7:00 pm**

The meeting was called to order at 7:05 pm.

Present: Chair: J. Beks
 Trustees: A. Bush, (B. Ronayne, C. Gilmore and B. McLeod - remotely)
 Staff: K. Clark, (P. Fotsch and K. Bergen - remotely)
 Other: C. James (remotely) and T. Craddock (remotely)

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. December 17, 2020 Minutes

Moved/Seconded

That the minutes of the December 17, 2020 meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORTS

A. OPERATIONS AND MAINTENANCE

1. O&M Report – January 2021
2. Arn project: Level logger data was retrieved; however, 3 out of 4 loggers failed, and some data was lost. New loggers have been installed free of charge, and the PVDD will receive software to run them at the end of project. Model is running and design scheduled for next month.
3. GIS culvert inspection and maintenance software completed and in testing. Demonstration of how the software functions was provided.
4. Lobby letter to Municipal Affairs (regarding funding eligibility) is complete and out for comment and also waiting on support letters from VOP, SLRD and Lil'wat. MLA is supporting, as well.
5. Lobby letter to IOD (Miller Lillooet upgrade for relaxation of seismic criteria for 1:2475 events) completed and out for comment. Village Council presentation on Feb 2.
6. January culvert inspections completed.
7. Met with Deputy Inspector of Dikes and Trustee McLeod via Zoom in regard to securing rights of way. IOD will provide PVDD a letter to strengthen case for ROW booklet.
8. Tenures are mapped on GIS, and a map layer of acquired SROWs is also completed.
9. Working with WSC to get gauge stage elevations incorporated into emergency procedures and O&M manuals.
10. Working on funding applications: VOP and Lil'wat jointly applying for funding to explore setback dikes and other flood mitigation. PVDD and SLRD applying to model the Ryan River.
11. Continue to explore options for Ryan Creek North habitat channel. Difficult project, with many consequences if done incorrectly.
12. North Arm Channel/VOP waterline plan to regrade channel, move culvert and move waterline.
13. Working on Pemberton Creek LCMZ sediment removal budget, to be completed in 2022.

- 14. Continuing to work on 2021 budgeting, 5-year plan, project planning, acquiring permits, assisting in Poleyard Dike Project, and office space reno.
- 15. Potential partnership opportunity with Lil'wat to replant and slope stabilize Meager Slide path. PVDD can apply directly to Pacific Salmon Foundation for grant money up to \$10,000; there is a 50% matching component that would be covered by PVDD in-kind contributions. Application cost is \$800. This portion of the project is for exploration of options and planning that will eventually go toward compiling a much larger grant application to complete works in the future. It demonstrates to the Province that the PVDD is working to mitigate flood risk associated with the slide, and building habitat credits at the same time.

Moved/Seconded

That the PVDD apply for funding for a joint application with Lil'wat to replant and slope stabilize Meager Slide path.

CARRIED

Moved/Seconded

That the January 2021 O & M Report be received.

CARRIED

Trustee Ronayne had internet technical issues and was disconnected from the meeting at 7:38 pm.

B. SECRETARY'S REPORT

- 1. Secretary's Report – January 2021

Moved/Seconded

That the January 2021 Secretary's Report be received.

CARRIED

- 2. The Court of Revision date is set for March 26, 2021.
- 3. The Tax Sale date is set for August 27, 2021.
- 4. Reminder for Board to sign documents at Bank of Nova Scotia.
- 5. The audit is scheduled in February 2021, all to be done remotely.
- 6. New Xerox machine set to arrive January 25, 2021.
- 7. 2021 AGM: Improvement Districts are now authorized to conduct AGM meetings separate from elections, and AGM meetings can now be held electronically. When and how to be decided at next meeting, to give some time for everyone to decide on the best approach.

7. BYLAWS

- 1. 253 2021 Draft Assessment Roll Bylaw

Moved/Seconded

That draft Bylaw No. 253 be adopted as presented.

CARRIED

8. CORRESPONDENCE

A. ACTION REQUIRED

- 1. VOP Mobile Home Park Storm Water Management response.

B. INFORMATION

- 1. 2021 BlueShore Credit Union Information

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

- 1. Ted Craddock informed the board that many local stakeholders are writing letters to Scotiabank expressing concerns of the bank relocating to Whistler, and asked if PVDD would consider to also send a letter.

2. Ted Craddock asked for clarification regarding the waterline relocation in North Arm Channel. More investigations will be needed before it is known to what degree the culvert has to be moved and who is going to do it.

Ted Craddock and Christina James left the meeting.

12. IN-CAMERA

Moved/Seconded


That pursuant to Section 90(1), (c) and (j) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED


At 8:04 pm the meeting moved to In-Camera
Rise with report at 8:47 pm – O&M works.

13. ADJOURNMENT

The meeting was adjourned at 8:47 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 916th
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
Thursday, February 18, 2021, AT THE DISTRICT OFFICE – 7:00 pm**

The meeting was called to order at 7:05 pm.

Present:	Chair:	J. Beks
	Trustees:	A. Bush, B. Ronayne, (C. Gilmore and B. McLeod - remotely)
	Staff:	K. Clark, (P. Fotsch and K. Bergen - remotely)
	Other:	C. James (remotely) and T. Craddock (remotely)

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. January 21, 2021 Minutes

The Court of Revision date of March 27, 2021, was incorrectly stated at the last meeting; date has been changed to March 26, 2021.

Moved/Seconded

That the minutes of the January 21, 2021 meeting be adopted as amended.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORTS

A. OPERATIONS AND MAINTENANCE

1. O&M Report – February 2021
2. Arn project: Preliminary design next week. Removal of concrete headwalls from scope due to weight issues and geo-tech requiring piles to hold them up. This would be cost prohibitive. To use rip rap instead. Function will be the same.
3. Sediment removal contract negotiations: Lil'wat will likely require 28,000 to 32,000 m3. Should know more for next meeting.
4. Lobby letters are both completed. Once support letter from SLRD arrives, they will be sent to their respective ministries.
5. O&M budget is complete. Staff will review and finalize for submission for board approval at March meeting.
6. Flood Mitigation Planning applications: Drafts sent to Lil'wat and VOP for February 26 submissions.
7. MOTI lobby effort regarding Meadows Road elevation and effects on Ritchie Ditch and North Arm Channel.
8. Poleyard Dike re sediment: Cost savings on sediment if used and able to build more dyke.
9. Pemberton Creek LCMZ sediment removal budgeting: Filled in with sediment in last 2-3 years – over 1,000 m3 – Pioneer Park starting to be affected. Planning to design project this year and complete work in 2022.
10. Surveyed Ayers Dyke corner for project feasibility planning and to establish material volumes.
11. Planning for beaver piping works this spring. Permits are in place.
12. Designed dyke gates that would be more economical and functional than current swing gates, for Ryan and Pemberton Farm Road west.

13. Sediment removal 2021 planning: Waiting for permit. There were many permit amendments this year but still looks fine, might be delayed by a week. In future, may be able to directly apply for a 3-year permit.
14. Arn Canal project planning and RFP development: Want to have contracts in place this year.
15. Hydrometric gauge project planning: NHC has locations. Would like to have them in pre-freshet to retrieve data.
16. North Arm Channel project planning: Received funding to start on design. RFP this year for 2022.
17. MOTI/Riverlands gate project planning. RFP this year for 2022.
18. Funded projects: Some sediment/gauges will happen in 2021. Permitting will hold up other jobs until 2022, but will use the time to do designs.
19. Pacific Salmon application with Lil'wat to replant and slope stabilize Meager slide path went in. Will find out if funding is approved in mid-April.
20. Continuing to work on Ryan gauge "stage" reading, SROW information package, budget and 5-year plan, project planning, acquiring permits, assisting in Poleyard Dike Project, and office space reno.

Moved/Seconded

That the February 2021 O & M Report be received.

CARRIED

B. SECRETARY'S REPORT

1. Secretary's Report – January 2021

Moved/Seconded

That the February 2021 Secretary's Report be received.

2. 2021 AGM: Postpone until next meeting.

7. **BYLAWS**

1. Bylaw 254 Meeting Procedures Bylaw

Moved/Seconded

That draft Bylaw No. 254 be adopted as presented.

CARRIED

8. **CORRESPONDENCE**

A. ACTION REQUIRED

B. INFORMATION

1. February 2021 BNS Closure Letter
2. February 2021 PVDD Re: Scotiabank Pemberton Closure
3. February 2021 FCAC Re: BNS Closure
4. February 2021 BDO Engagement Letter

9. **NEW BUSINESS**

10. **LATE BUSINESS**

11. **OPEN QUESTION PERIOD**

1. Ted Craddock thanked Kevin for his presentation to Village Council.
2. Q: Ted Craddock asked for clarification regarding the waterline relocation in North Arm Channel. A: We plan to get in when possible in spring to establish depth of waterline. This will paint a picture of what the next steps will be.
3. Q: Ted Craddock enquired about the gate being installed on Pemberton Farm Road West that will close access to the dyke in that area. A: This area of dyke is located on private property, and the PVDD does not have the power to authorize or condone anyone walking on a dyke when located on private property.

Ted Craddock and Christina James left the meeting.

12. IN-CAMERA

Moved/Seconded

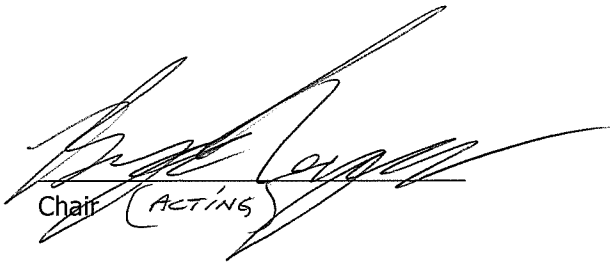
That pursuant to Section 90(1), (k) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

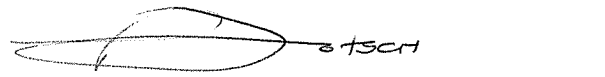
At 7:39 pm the meeting moved to In-Camera
Rise with report at 8:10 pm – O&M works.

13. ADJOURNMENT

The meeting was adjourned at 8:10 pm.



Chair (ACTING)



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 917th
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
Thursday, March 18, 2021, AT THE DISTRICT OFFICE – 7:00 pm**

The meeting was called to order at 7:10 pm.

Present: Acting Chair: B. Ronayne
 Trustees: A. Bush, (C. Gilmore and B. McLeod - remotely)
 Staff: K. Clark, (P. Fotsch and K. Bergen - remotely)
 Other: C. James (remotely) and T. Craddock (remotely)

Moved/Seconded

That in the absence of J. Beks, B. Ronayne be appointed Acting Chair for the meeting.

CARRIED

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

1. February 18, 2021 Minutes

Moved/Seconded

That the minutes of the February 18, 2021 meeting be adopted as presented.

CARRIED

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

- 6. REPORTS**

A. OPERATIONS AND MAINTENANCE REPORT

O&M Report – March 2021

1. Arn project preliminary design complete. RFP to go out after design is confirmed.
2. Both lobby letters have been sent.
3. Flood mitigation applications have been submitted; should know by end of May.
4. Tractor is at JT for a blade change so it's ready for mowing season.
5. Sent letter to MOTI regarding McRae road culvert and also sent letter regarding Riverlands culvert.
6. Sediment removal is underway. Airport bar completed and material delivered to Poleyard dike project. Removals at Big Sky started March 15 and at Voyageur started March 17.
7. NHC meeting regarding long-term sediment removal study that on completion should justify the efficacy of sediment removal. Cost estimate is 100k for single survey and 1 year of level logger data collection and processing. PVDD needed to include a plan such as this in order to get the sediment removal permit this year. Sediment sales should cover this.
8. Facebook page is under construction – few weeks away from launch.
9. Working on 2021 maintenance schedule.
10. Corresponding with Ministry of Municipal Affairs regarding where improvement district policy changes are coming from as well as lobby effort to EMBC and UBCM regarding new funding clause regarding transfer of asset ownership to applicant in order to receive funding. Several ministries have a say on how funding is administered. Need to find out where the pressure is coming from. More complicated than at first thought. 2021 will be last year for flood protection funding programs. Currently there is no indication of what funding streams will replace them.

- 11. Sedimentation rate in Pemberton Creek has been significant. Possibly a slide or faster than usual glacial melt could be the cause. There is a large sandbar on right bank in the area of Pemberton Creek bridge and WSC gauge. Volumes are not known at this time, but curve for flow is changing rapidly. Once snow is gone, the O&M has budgeted for a helicopter inspection of the area. Investigating possible sediment trap in Pemberton Creek. Lake would be more costly due to fish/habitat.
- 12. Continuing to work on Pemberton Creek LCMZ sediment removal, hydrometric gauge project planning, SROW information package, 5-year plan, gate design, RFP development, assisting in Poleyard Dike Project, and other project planning.

Moved/Seconded

That the March 2021 O & M Report be received.

CARRIED

B. SECRETARY'S REPORT

- 1. Secretary's Report – January 2021

Moved/Seconded

That the March 2021 Secretary's Report be received.

CARRIED

- 2. 2021 Tax Sale is no longer required. All 3rd year delinquents have been paid.
- 3. Draft PVDD 2020 December 31 Financial Statements were presented.
- 4. 2021 Mill rates deferred to after in-camera (please see below).

7. BYLAWS

- 1. Bylaw 255 To authorize execution of an agreement with Northwest Hydraulic Consultants Ltd., for 2021 Sediment Removal funded project.
- 2. Bylaw 256 To authorize execution of an agreement with Northwest Hydraulic Consultants Ltd., for 2021 North Arm Channel funded project.

Moved/Seconded

That draft Bylaws No. 255 and No. 256 be adopted as presented.

CARRIED

- 3. Bylaw 257 Taxation bylaw deferred to after in-camera (please see below).

8. CORRESPONDENCE

A. ACTION REQUIRED

- 1. 2021 March External Referral Package.

B. INFORMATION

- 1. 2021 March Bylaw 254 (sent for registration).

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

- 1. Ted Craddock requested that the Village be informed of the PVDD 2021 mill rate once the bylaw is adopted.

12. IN-CAMERA

Moved/Seconded

That pursuant to Section 90(c), (j) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 7:40 pm the meeting moved to In-Camera
Rise with report at 8:16 pm – O&M

Moved/Seconded

That the 2021 Residential Mill Rate be set at \$0.62 per one thousand dollars of assessed value and that the minimum tax rate be increased to \$260.00.

CARRIED

Moved/Seconded

That Taxation Bylaw 257 be adopted as presented

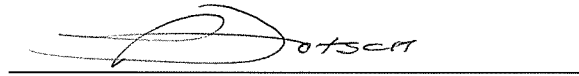
CARRIED

13. ADJOURNMENT

The meeting was adjourned at 8:25 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 918th
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
Thursday, April 15, 2021, AT THE DISTRICT OFFICE – 7:00 pm**

The meeting was called to order at 7:03 pm.

Present:	Chair:	J. Beks
	Trustees:	A. Bush, (B. Ronayne and B. McLeod - remotely)
	Staff:	K. Clark, (P. Fotsch and K. Bergen - remotely)
	Other:	T. Craddock (remotely)

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. March 18, 2021 Minutes

Moved/Seconded

That the minutes of the March 18, 2021 meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORTS

A. OPERATIONS AND MAINTENANCE REPORT

O&M Report – March 2021

1. Arn project detailed design complete. RFP to, hopefully, go out in May. New permit required due to geotechnical issues; project was altered to use rip rap instead of headwalls. If permit cannot be approved in time, project will be completed in 2022. Will not know final budget and schedule until work is tendered.
2. Sediment removals complete tomorrow. Beem Bar survey next week. Level loggers to be installed next week to track efficacy of sediment removals, 3 installed where gravel was removed and 2 where no gravel was removed.
3. April 22 meeting with MOTI regarding McRae Road and Riverlands culverts.
4. Attended PVEMC meeting April 12:
 - Poleyard Dike construction on track for June and July.
 - Level loggers are installed in Grandmother Slough and tracking all spring. Currently, there is zero flow due to snow pack. Historic low river levels.
 - PVDD will be pursuing MOTI regarding a Pemberton Creek sediment trap that was offered a few years ago.
 - Major concerns highlighted regarding the future of funding and projects due to new funding stipulations. Possible committee of CEO's and MLA Sturdy to look at how best to follow up with lobby effort.
 - VOP and Lil'wat were required to resubmit the Flood Mitigation planning application separately.
 - PVDD to prepare annual cost estimate for river gauges for PVEMC review, for how to best run and maintain gauges as a group.
5. Jet boat replacement – Due to low river levels, all the sediment forming bars in the river and the lack of protection to the underside of the jet boat, pre-freshet dike inspections will be done by helicopter. Pricing out replacement for a new jet boat, as this is an integral part of PVDD inspection process.
6. Economical gate design – Gates ordered for Ryan and Pemberton Farm Road.
7. Hydrometric Gauge Installation:

- Ryan gauge is in progress but may not go in until fall due to land access issues.
 - Green gauge: BC Hydro "Compatible use permit" submitted as gauge is in BC Hydro ROW. FLNRORD permit to be submitted next week. Hope to install in May.
 - Miller gauge: Tweaking design and hope to apply for permit next week with installation in June.
 - Arn gauge: Will purchase hardware with other gauges for cost savings and will be installed when culverts are replaced.
8. North Arm channel outlet project engineering complete. Level loggers installed 1st week in May.
 9. SROW on North Arm Farm submitted to owner.
 10. Jet boat shed door installation and clean up. Jet boat oil change and new trailer lights.
 11. Flap gate replacement list: The Waterman F-10 flap gates that have been used here in the past do not have a seal and leak badly. Looking at replacing with Waterman AF Series that have a good, neoprene, replaceable seal. To all be replaced as budget allows, starting with problematic areas.
 12. Ditch mowing: Feedback regarding trial ditch mowing was very good. Drainage was improved. Looking to mow more ditches this year. Will need to compile a list of people with ditches for mowing and finalize hourly rate.
 13. Freshet Update: 2020 freshet started April 15. Freshet peaked on June 24 at 577 m³/sec. There were 3 notable high water events: August 21 at 597 m³/sec, October 10 at 600 m³/sec and, for Pemberton Creek, November 4, highest flow in 10 years.
In 2021, the main difference is the small amount of snow below 4000 feet. Snow pack at Tenquille Lake is roughly the same as last year at this time.
 14. Continuing to work on sediment excavation and sales plan for 2022, SROW information package, 5-year plan, PVDD Facebook page, 2021 maintenance schedule, assisting in Poleyard Dike Project, and other project planning.

Moved/Seconded

That the April 2021 O & M Report be received.

CARRIED

B. SECRETARY'S REPORT

1. Secretary's Report – April 2021

Moved/Seconded

That the April 2021 Secretary's Report be received.

CARRIED

2. The PVDD Assessment Management Tax Program has been upgraded to run on Microsoft Access 365.
3. Final PVDD 2020 Financial Statements were presented.

Moved/Seconded

That the Final 2020 Financial Statements be approved as presented.

CARRIED

4. 2021 Authenticated Tax Roll was presented.

Moved/Seconded

That the 2021 Authenticated Tax Roll be adopted as presented.

5. 2021 Budget

Moved/Seconded

That the 2021 Budget with Renewal Reserve amendments be adopted as presented.

CARRIED

7. BYLAWS

- 2021 Bylaw 254 Meeting Procedure Bylaw has been registered.
- 2021 Bylaw 257 Taxation Bylaw has been registered.

8. CORRESPONDENCE

A. ACTION REQUIRED

B. INFORMATION

- 1. 2021 April EMBC Funding Information – Sara Morgan of SLRD emailed EMBC regarding clarification on funding eligibility. Response confirmed that PVDD was not eligible; applicants must be the owner of the asset. SLRD or VOP are not owners of assets under DD’s jurisdiction, so cannot apply on PVDD behalf.

9. NEW BUSINESS

- 1. 2021 April EMBC Funding – Changes to the funding program is the result of a combination of Ministers making policy changes in their own bubbles. PVEMC have discussed, as a group, to reach out to consultant groups who have access directly to Ministers, and get an estimate for services to build a report in PVDD’s unique case. Not just a dyking problem but a problem for all local government considering the sedimentation rate of all rivers in the valley.

10. OPEN QUESTION PERIOD

11. IN-CAMERA

Moved/Seconded

That pursuant to Section 90 (1) (c), (j) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today’s date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 8:00 pm the meeting moved to In-Camera

Rise with report at 8:03 pm – O&M

12. ADJOURNMENT

The meeting was adjourned at 8:03 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 919th
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
Thursday, May 20, 2021, AT THE DISTRICT OFFICE – 7:00 pm**

The meeting was called to order at 7:05 pm.

Present: Chair: J. Beks
Trustees: A. Bush, B. Ronayne, (B. McLeod and C. Gilmore - remotely)
Staff: K. Clark, (P. Fotsch and K. Bergen - remotely)
Other: T. Craddock (remotely) and C. James for a short while (remotely)

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. April 15, 2021 Minutes

Moved/Seconded

That the minutes of the April 15, 2021 meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORTS

A. OPERATIONS AND MAINTENANCE REPORT

O&M Report – May 2021

1. Arn project: IFC drawings will be issued tomorrow. Kick-off meeting with CME was held on May 11. Environmental kick-off meeting was held Friday, May 14 with CME and Cascade Environmental.
2. Sediment removals are complete. Level loggers are tracking the level of Lillooet as the bars fill in.
3. Met with MOTI April 20th, to review North Arm Channel project and Riverlands gate project. Pressured MOTI about putting a culvert at Ritchie Ditch.
4. Pemberton Creek dike culverts are all brushed and cleaned out.
5. Jet boat shed is fully organized and cleaned out.
6. Beaver pipes for Grandmother Slough were installed.
7. Summer labour has started. Ayers Dike mowing is completed. Starting Pemberton Creek tomorrow. A notice was posted on Facebook, about the mowing PVDD performs every year and about safety when approaching the mower.
8. Looking at jet boat replacement options. Quotes hard to get because of cost increases.
9. Hydrometric gauge project planning and permitting: FLNRORD has informed that we need to apply for tenure for the Green River gauge, and that the tenure we have for Miller Weir must be amended to accommodate the gauge, as well. Could be a 12- to 24-month delay.
10. Engineering kick-off meeting was held on May 6th, for North Arm Channel outlet project.
11. Facebook page is up. Working on a content plan. Page has received 1,000 views so far.
12. Exploring sediment trap on Pemberton Creek. MOTI has expressed interest in this as a possible partner.
13. SROW for North Arm Farm: Owner has been away. Meeting scheduled May 26th.

14. PVEMC:

- Poleyard Dike project is out for tender now with construction slated for June and July. Dike is cleared of all trees and ready.
- Prepared annual average maintenance costs of river gauges for PVEMC review. Cost is 45K per year. Once reviewed, the PVEMC will decide how best to run and maintain gauges as a group.

15. Freshet update: Still seeing unseasonal low flows. At this time last year, the flows were double what they are now. Upper snowpack is coming down slowly, and it could be a late melt barring any significant spring rains.

16. Ministry of Municipal Affairs regarding long-term existence of the PVDD: Letter received indicated that there are no plans to grant the PVDD or any other "Improvement District" the right to access government grants with a recommendation for the PVDD to explore how to merge with the SLRD. SLRD has interest in other villages and town, and often, with only 1 application per fund, the PVDD will have to compete to get an application in. The VOP is locally centered, under the same governance structure as PVDD and has more in common, such as equipment and works department. Will explore this topic further.

17. Inspector of Dike request for the relaxing of seismic guidelines: The IOD seems not to have understood our request. They are asking the PVDD to design a dike, then apply to see if it meets their criteria. The PVDD took the position that spending a large amount of tax dollars to design a dike for the IOD to review without prior conversation is not fiscally responsible. The PVDD and NHC have a call with the IOD office Friday, May 21st.

18. Continue to work on 2021 maintenance schedule, sediment excavation and sales plan for 2022, flap gate replacement list for next year's budget, SROW information package, 5-year plan, PVDD Facebook page, assisting in Poleyard Dike Project, and other project planning.

Q. – John Beks asked how far downstream the sediment is moving in Pemberton Creek.

A. – Sediment is making it to Underhill bridge for sure, and very likely past there, but this has not been confirmed.

Moved/Seconded

That the May 2021 O & M Report be received.

CARRIED

B. SECRETARY'S REPORT

1. Secretary's Report – May 2021

Moved/Seconded

That the May 2021 Secretary's Report be received.

CARRIED

2. The adopted 2021 Final Budget was presented showing Renewal Reserve contributions.

7. BYLAWS

8. CORRESPONDENCE

A. ACTION REQUIRED

B. INFORMATION

9. NEW BUSINESS

10. OPEN QUESTION PERIOD

11. IN-CAMERA

Moved/Seconded

That pursuant to Section 90 (1) (c), (j) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.


CARRIED


At 7:24 pm the meeting moved to In-Camera

Rise with report at 8:15 pm – O&M

12. ADJOURNMENT

The meeting was adjourned at 8:15 pm.



Chair

Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 920th
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
Thursday, June 17, 2021, AT THE DISTRICT OFFICE – 7:00 pm**

The meeting was called to order at 7:01 pm.

Present: Chair: J. Beks
Trustees: A. Bush, B. Ronayne, (B. McLeod and C. Gilmore - remotely)
Staff: K. Clark, (P. Fotsch and K. Bergen - remotely)
Other: T. Craddock and C. James (remotely)

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. May 20, 2021 Minutes

Moved/Seconded

That the minutes of the May 20, 2021 meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORTS

A. OPERATIONS AND MAINTENANCE REPORT

O&M Report – June 2021

1. Arn project: Materials ordered. Adjacent landowner agreed to allow a trail through their property to keep a trail open to appease the public. Working with VOP on public notification and signage. Culvert costs have increased by 66% since December. Working with contractor to firm up budget and get contract written. PVDD may have to use reserves to complete depending on costs.
2. Met with MOTI June 9th, to discuss sediment removals on Pemberton Creek. They agree that the bridge needs sediment removed for high flows. Kevin sent them a cost to include that portion of the river in the survey and modelling that PVDD will be doing. Will be exploring upstream sediment trap with MOTI as a potential partner.
Also brought up flap gate concerns to see if they will help with replacement at PMR and Grandmother Slough. Sent them a list and rationale.
3. Mowing: Completed Ayers, lower Pemberton Creek and Adventure Ranch. Miller Lillooet is 50% done.
4. Beaver pipes for Grandmother Slough are working well but will need more piping to get flows in check. Material is ordered but all on backorder.
5. Final reporting for sediment removals has been submitted to SLRD.
6. Hydrometric gauge project planning and permitting: With the help of our MLA, we have received all the permits and authorizations for the (2) hydrometric gauges and hoping to install them in July. Ryan gauge is up and running. WSC is still developing rating curve. They were provided with PVDD LiDAR and survey data that could help speed things up.
7. Mower repairs: Hydraulic problem with mower head and had trouble ordering parts. Kevin picked up coil in Chilliwack and got mower running next day.
8. Jet boat replacement: Looking for barest bones possible. Narrowed down to 2 manufacturers.
9. Wording for North Arm Farm SROW agreed on. Wording in contract will create a new template for future SROWS.
10. Sediment excavation and sales plan for 2022. Meetings with potential partners scheduled for next few weeks.

- 11. NHC to resurvey Lillooet in late June or July. Will have aggradation results shortly after that and a full report this fall.
- 12. Meeting with FLNRORD, Municipal Affairs and EMBC. Attendees from PVDD, VOP and SLRD were also present. PVDD did a short presentation regarding the history of issues and the PVEMC successes since 2019. FLNRORD commended the PVEMC for its work so far; however, the same message was repeated that the sediment load is so high that there is no cost-effective, long-term solution at this time.
The discussion around funding was much better. Government officials were unaware of how their new policies around eligibility were affecting the area. SLRD and VOP were supportive. Grateful to the VOP CEO for an effective presentation. It does look like there is the possibility that PVDD can continue to carry on its way if dyking infrastructure is owned by PVDD, VOP and SLRD.

13. Freshet is late this year, but we are getting past the high flow snowpack and look to be in good shape.

Moved/Seconded

That the June 2021 O & M Report be received.

CARRIED

B. SECRETARY'S REPORT

- 1. Secretary's Report – June 2021

Moved/Seconded

That the June 2021 Secretary's Report be received.

CARRIED

- 2. AGM - possible locations.

7. BYLAWS

8. CORRESPONDENCE

A. ACTION REQUIRED

- 1. VOP DP88 Referral – The Aspect
- 2. 2021 June Insurance Policy – Re: Construction costs and their effect on replacement values. No changes to the policy were made at this time, but this will be revisited in the fall.

B. INFORMATION

9. NEW BUSINESS

10. OPEN QUESTION PERIOD

11. IN-CAMERA

Moved/Seconded

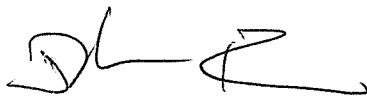
That pursuant to Section 90 (1) (c), (j) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 7:29 pm the meeting moved to In-Camera
Rise with report at 8:10 pm – O&M

12. ADJOURNMENT

The meeting was adjourned at 8:10 pm.



Chair



Secretary